



Please type or print in black or blue and use capital and small letters for names, titles, and address

OFFICER

1. Social Security Num... _____
2. Officer's Name: Morrow Roxanne
Last
3. Officer's Last Known Address: _____
Street City State Zip Code
4. Officer's Telephone Number: _____

AGENCY

5. Agency ORI: FL 641200
6. Agency Name: Port Orange Police Dept
7. Agency Contact Person: Chief Grimaldi
8. Agency Contact Person's Telephone Number: 386-506-5870
9. Agency Fax Number: 386-756-5311

VIOLATION - ALLEGATION

10. Nature of Allegation(s): Officer ran a vehicle tag of a woman involved in a relationship with a male the officer was involved with using FCIC/NCIC.
11. Agency Disposition: Sustained - (Violation of Section 943.13(4) or (7) or Rule 11B-27.0011, F.A.C.
Sustained - (Violation of Agency Policy): Not Sustained: Unfounded: Exonerated:
12. Limitation Period for Disciplinary Action: Date Internal Investigation Initiated: 02-13-17 Date Internal Investigation Completed: 03-31-17

Exception to limitation period for disciplinary action: Place a check mark by the exceptions to limitations that apply	Days Told
<input type="checkbox"/> Written waiver of limitation by officer	_____
<input type="checkbox"/> Ongoing criminal investigation or criminal prosecution	_____
<input type="checkbox"/> Officer incapacitated or unavailable	_____
<input type="checkbox"/> Multi-jurisdictional investigation	_____
<input type="checkbox"/> Emergency or natural disaster as declared by the Governor	_____

13. Criminal Charges Filed: DUI
14. Agency Disciplinary Action: Officer Resigned under investigation
15. If the allegation has been sustained and determined to be a violation of Section 943.13(4) or (7), F.S. or Rule 11B-27.0011, F.A.C., attach and forward the following documentation to the Florida Department of Law Enforcement.

Summary of the Facts	<input type="checkbox"/>	Internal Investigation Report	<input type="checkbox"/>	Name and Address of Witness	<input type="checkbox"/>
Witness Statement/Disposition	<input type="checkbox"/>	Certified Court Documents	<input type="checkbox"/>	Other Supportive Information	<input type="checkbox"/>

NOTICE: Pursuant to Section 943.1395(5), F.S., an employing agency must conduct an internal investigation when having cause to suspect that an officer it employs is not in compliance with Section 943.13(4) or (7), F.S. or Rule 11B-27.0011, F.A.C. If the investigation is sustained, the employing agency must forward a report to the Commission as specified by Rule 11B-27.003.

16. Agency administrator's signature: Thomas Grimaldi
17. Date signed: 4/7/17
18. Agency administrator's name and title: Thomas Grimaldi Chief of Police

FDLE

Florida Department of
Law Enforcement

AFFIDAVIT OF SEPARATION

Incorporated by Reference in Rules
11B-20.001(3)(a)5.a., and 11B-27.002(3)(a)15., F.A.C.



CJSTC
61

1. Last Four Digits of Social Security Number:	Employment Class <input checked="" type="checkbox"/> Law Enforcement <input type="checkbox"/> Correctional <input type="checkbox"/> Correctional Probation <input type="checkbox"/> Concurrent <input type="checkbox"/> Special Elected or Appointed <input type="checkbox"/> Instructor Employment Type <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Auxiliary
2. Name: <u>Morrow</u> <u>Roxanne</u> <u>R</u> Last First MI	
3. Agency Name: <u>Port Orange Police Department</u>	
4. Agency ORI: <u>FL0641200</u>	
5. Date employed: <u>2/2/1998</u> 6. Separation Date: <u>3/19/2017</u>	

7. Separation Reasons

7A. ADMINISTRATIVE - ROUTINE <input type="checkbox"/> Voluntary separation not involving misconduct <input type="checkbox"/> Transfer within agency. No break in service <input type="checkbox"/> Retired. Not involving misconduct <input type="checkbox"/> Deceased <input type="checkbox"/> Budgetary Constraints. Local and Federal grants not renewed. <input type="checkbox"/> Extended leave of absence Type: _____ Periods of Time: _____ <input type="checkbox"/> Military leave of absence Periods of Time: _____ <input type="checkbox"/> Suspension Periods of Time: _____ <input type="checkbox"/> Administrative separation not involving misconduct. <input type="checkbox"/> Special elected or appointed Position: _____ Anticipated term: _____ <input type="checkbox"/> Instructor request for change of affiliation	7C. ADMINISTRATIVE - SUBSTANDARD PERFORMANCE <input type="checkbox"/> Failure to satisfactorily complete agency field training program (training performance issues) <input type="checkbox"/> Failure to perform assigned tasks satisfactorily 7D. OTHER - EXAMPLE <input type="checkbox"/> Excessive absenteeism; failure to report for duty and sleeping on duty, and etc. 7E. UNFAVORABLE - MISCONDUCT <input type="checkbox"/> Voluntary separation or retirement while being investigated for violation of agency or training school policy not involving a moral character violation defined in Rule 11B-27.0011, F.A.C. <input type="checkbox"/> Voluntary separation or retirement in lieu of termination for violation of agency or training school policy not involving a moral character violation defined in Rule 11B-27.0011, F.A.C. <input type="checkbox"/> Terminated for violation of agency or training school policy (Not involving a moral character violation defined in Rule 11B-27.0011, F.A.C.) NOTE: The agency administrator or designee shall provide written documentation of the internal or criminal investigation upon request by Commission staff.	7F. Form CJSTC-61A must be completed and submitted with form CJSTC-61 for any of the following: <input checked="" type="checkbox"/> Voluntary separation or retirement while being investigated for violation of Section 943.13(4), F.S., or violation of moral character standards defined in Rule 11B-27.0011, F.A.C. <input type="checkbox"/> Voluntary separation or retirement in lieu of termination for violation of Section 943.13(4), F.S., or violation of moral character standards defined in Rule 11B-27.0011, F.A.C. <input type="checkbox"/> Terminated for violation of Section 943.13(4), F.S., or violation of moral character standards as defined by Rule 11B-27.0011, F.A.C. NOTE: The agency administrator or designee shall provide written documentation of the internal or criminal investigation upon request by Commission staff.
---	---	--

NOTICE: Section 943.139(2), F.S., requires the execution of an Affidavit of Separation by the employing agency in a case of officer separation. If the officer is separated, whether voluntarily or involuntarily, for failure to comply with provisions of Section 943.13, F.S., the agency is required to so specify when completing the Affidavit of Separation Supplement form CJSTC-61A. **WARNING:** Intentional false execution of this Affidavit of Separation constitutes a misdemeanor of the second degree.

8. Agency Administrator or Designee's Signature: Thomas R. Grimaldi
 9. Agency Administrator or Designee's Printed Name: Thomas R. Grimaldi
 10. Date: 3/21/17
 11. Agency Administrator or Designee's Title: Chief of Police

12. OATH

Pursuant to Section 117.05(13)(a), Florida Statutes

STATE OF FLORIDA, COUNTY OF Volusia
Sworn to (or affirmed) and subscribed before me this 21 day of March, year 2017.

By Thomas B. Grimaldi

Debbie Grabowski
Signature of Notary Public - State of Florida

Debbie Grabowski
Print, Type or Stamp Commissioned name of Notary Public

Personally Known OR Produced Identification

Type of Identification Produced _____

Created 1/1/1992 Original - FDLE Copy - Agency

Commission Approved Revisio
Form Effective Date 9/2016





Florida Department of Law Enforcement

AFFIDAVIT OF SEPARATION SUPPLEMENT

Incorporated by Reference in Rules 11B-20.001(3)(a)5.b., and 11B-27.002(3)(a)15., F.A.C.
Form Effective Date: 6-9-08



**CJSTC
61A**

Form CJSTC-61A must be completed and submitted with form CJSTC-61 for any of the following:

- Voluntary separation or retirement while being investigated for violation of Section 943.13(4), F.S., or violation of moral character standards defined in Rule 11B-27.0011, F.A.C.
- Voluntary separation or retirement in lieu of termination for violation of Section 943.13(4), F.S., or violation of moral character standards as defined in Rule 11B-27.0011, F.A.C.
- Terminated for violation of Section 943.13(4), F.S., or violation of moral character standards as defined in Rule 11B-27.0011, F.A.C.

1. Officer or Instructor's Name: Roxanne Morrow

2. Officer or Instructor's Address: _____

City: _____ State: _____ Zip Code: _____

3. Officer or Instructor's Telephone Number: _____
Area Code and Telephone Number

4. Agency or training school contact person (For more information): Captain Kimberly Kilpatrick

5. Contact Telephone Number: 386-506-5882
Area Code and Telephone Number

6. Detailed Description of Misconduct: Do not use generic terminology in this section such as conduct unbecoming, failed to meet agency standards, violation of agency operating procedures, etc. Detailed information describing the act of misconduct is needed for efficient processing.

Officer improperly used FCIC/NCIC to run a female's vehicle tag. The woman was involved with the same male the officer was in a relationship with. The officer used City computer report system to view reports on the male she was in the relationship with.

7. Criminal Charges Filed: Yes No

CHARGE(S): _____